



DNA Kingston Training

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KINGSTON
FIRST RESPONSE

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Mining and Resource Industry Short Courses 2024

Health and Ambulance Services for Mining / Resources

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WELCOME TO DNA KINGSTON TRAINING



25 years experience in
Training and
Employment

DNA Kingston Training are the proud winners of the WA International Training Provider of the Year 2015 awarded by the Department of Training and Workforce Development. We have previously won the Small Training Provider of the Year 2002 and Finalist 2003, 2004

(Commendation), 2005, 2007; and Finalist in the International Training Provider of the Year 2010, 2011, 2014, 2015 and 2016 at the Department of Training and Workforce Development Training Excellence Awards and a Finalist in the CISWA International Education Provider of the Year 2017.

DNA Kingston Training offers a wide range of courses from Certificate II level to Advanced Diplomas. Courses are available to both local and international students. Training is available through part-time, full-time and correspondence delivery, with campuses located in Belmont, Bunbury and Mandurah. Courses available for international students include Dental Nursing, Dental Technology, Work Health and Safety (WHS) and Business Management.

We are endeavouring to raise the bar in quality training, providing highly trained staff to meet the needs of Australian and the world's professions in the government and private sectors. Work experience and employment assistance are embedded in our training support system. The focus is to enhance professionalism, strong work ethic, excellence in practical competency and performance. Students in our programmes are looking for a professional course, which will take them through different levels and opportunities in their careers.

We are proud to have some of the most respected lecturers in Australia on our team. Our fully qualified lecturing team are all current in industry, with years of experience in their fields. All are focused on achieving appropriately trained graduates for our modern age. DNA Kingston Training endeavour to make the training a rewarding and enjoyable experience. We work closely with each individual student, customising training for the individual. We provide guidance for the student and ensure we listen to their needs.

DNA Kingston Training have developed a blend of very employable graduates ensuring Perth (Australia) is one of the leaders in the world for innovative, high performance graduates. Part of our success in training has been due to the unique partnership with industry: Dental Health Services, Australian Dental Association, private dental surgeons, Oral Health Centre of Western Australia, dental laboratories, aged care / disability institutions, health care associations, WHS associations and advanced standings with various universities.

DNA Kingston Training are very proud of the caring approach and family values embedded in our training programmes, ensuring all students have the opportunity to feel supported and relaxed while undertaking training, without losing vital ground in the training process. We find an engaging, personal environment, as the unpinning strength in our training strategies.

We wish you all an enjoyable journey ahead with DNA Kingston Training.

Warm regards,

A handwritten signature in black ink that reads "Susan Lanton".

Director

LIFE AT DNA KINGSTON TRAINING

Location and Facilities

Our premises are modern, providing a comfortable and professional study environment where students have access to computers, library facilities, practical equipment and breakout areas throughout the day. There is a focus on student support and creating a safe, caring, sophisticated learning environment. Social and sporting events are organised regularly to create a happy community lifestyle.

Restaurants and cafes are within walking distance, along with lovely bike rides, walking paths, picnic facilities and sailing off the foreshore.

Regional college in Bunbury is located in a major centre which includes free parking, close to shopping centres with modern, comfortable training rooms and practical training facilities.

Classrooms

Well appointed classrooms, workshops and laboratory areas have modern equipment and multi media facilities. There is free wireless internet access on campus.

Social Areas

Our premises have open lounges where students can eat, drink and relax. Kitchen facilities include free coffee and tea, microwave ovens and fridges for all students to access.

Student Counselling and Information Centre

Student counselling is available throughout the day whether for personal or academic purposes. Accommodation and welfare support to international students are especially important, including airport pick-up.

Employment Service Support

Students enjoy assistance with work experience and employment right through their training and once they graduate through DNA Kingston Training employment support services.

DNA Kingston Training provides assistance to students in resume and job applications. Through our strong industry connections, employers contact us to advertised vacant positions to our students. Available positions are advertised through our social media sites.





KINGSTON FIRST RESPONSE



Our Team

Kingston First response have a Team of experienced and caring Health Professionals all from the local community of the Southwest. They are passionate to create a reliable and supportive Patient Transport and Event Management services, specifically for the Regional area of which they live. The Team is made up of Nurses, Paramedics, Ambulance Technicians, Doctor, Highly experienced Health and Emergency Managers, Elite Advisors, Experienced and current Advanced First Aiders. Strong support team of Accounting, Administration and HR.

Patient Transport and Events Support Providers

Qualified Staff, Reliable
Team, Meeting the
Individual and Community
needs.



Contact Details:
0400 668 327
admin@kingstonfirstresponse.edu.au
www.kingstonfirstresponse.com.au



Health and Ambulance services for Mining / Resources

- Employee health checks
- Hire of Ambulances as required for site
- Hire of Ambulances with Paramedics - relief staff EMT / Paramedic
- Order build of customized Ambulances
- Order Ambulance equipment and parts
- General patient transfer
- Support vehicle for events
- Training onsite: Short courses and Qualifications: Emergency Response, Health Care, WHS, Advanced First aid, Cannulation and more
- Micro skills training – Mental health, Safety awareness, Cultural awareness – as required
- Training locations: Bunbury, Busselton, Belmont (RT0 6811) DNA Kingston Training

UETDRMP007

Perform rescue from a live low voltage panel



Course overview

This unit involves the skills and knowledge required to perform a rescue from live low voltage (LV) electrical apparatus in an electricity supply industry (ESI) environment. This does not include overhead lines and underground cables. It includes the organisational workplace requirements for the inspection and use of live LV panel rescue equipment, and how it applies to ESI workers to meet work health and safety (WHS)/occupational health and safety (OHS), mobility and mutual aid requirements.

Note: Those holding an existing ESI or Electrotechnology qualification or equivalent meet the prerequisite unit requirements.

The application of the skills and knowledge described in this unit may require a licence/registration to practice in the workplace.

Other conditions may also apply under state and territory legislative and regulatory licensing requirements which must be confirmed prior to commencing this unit.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers
The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for
HLTAID009 – Provide Cardiopulmonary resuscitation
UETDRMP007 – Perform rescue from a live low voltage panel

This training is renewable every 12 months for both CPR and LVR

Duration

1 day as includes HLTAID009 – CPR Cardiopulmonary resuscitation

Fees

\$155

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration
Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. The practical assessment requires participants to demonstrate competence of this unit, including conducting CPR for a scenario provided.

Entry requirements

Pre-requisite Unit – Entry requirements
HLTAID009 Provide cardiopulmonary resuscitation
and
UEECD0007 Apply work health and safety regulations, codes and practices in the workplace
Or
UETDREL006 Work safely in the vicinity of live electrical apparatus as a non-electrical worker

Participants will be required to successfully complete an LLN assessment to confirm numeracy, reading, writing and language skills at least to ACSF Level 3 prior to enrolment into their selected course.

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility to be able to enter restricted /darkened work areas
- be able to conduct manual handling activities involving movement of persons
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

TLILIC0003

Licence to operate a forklift truck



Course overview

This unit specifies the skills and knowledge required to operate a forklift truck safely in accordance with all relevant legislative requirements. Competence in this unit, does not in itself result in a HRWL licence to operate this plant.

Forklift truck means a powered industrial truck equipped with lifting media made up of a mast and an elevating load carriage to which is attached a pair of fork arms or other attachments that can be raised 900 mm or more above the ground, but does not include a pedestrian-operated truck or a pallet truck.

A person performing this work is required to hold a forklift truck High Risk Work Licence (HRWL).

This unit requires a person operating a forklift truck to:

- plan for the work/task
- prepare for the work/task
- perform work/task
- pack up

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for TLILIC0003 – Licence to operate a forklift truck

Duration

2 Days

Fees

\$499

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. Assessment maybe at the work place or simulated conditions that replicate operational workplace conditions.

Entry requirement

Participants will be required to successfully complete an LLN assessment to confirm numeracy, reading, writing and language skills at least to ACSF Level 3 prior to enrolment into their selected course.

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

TLILIC0003

Shift materials safely using manual handling methods



Course overview

This unit involves the skills and knowledge required to shift materials safely using manual handling methods.

It includes assessing the risks associated with relocating the load, planning the relocation process and carrying out the relocation in accordance with the plan. Work must be carried out in compliance with the relevant work health and safety (WHS)/occupational health and safety (OHS) regulations concerning the manual handling and movement of loads.

Work is performed under some supervision generally within a team environment.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Assessment maybe at the work place or simulated conditions that replicate operational workplace conditions.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for

TLID0020 – Shift materials safely using manual handling methods

Duration

4 Hours

Fees

\$150

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. Assessment maybe at the work place or simulated conditions that replicate operational workplace conditions.

Entry requirements

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility to be able to enter restricted /darkened work areas
- be able to conduct manual handling activities involving movement of persons
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

Enter and work in confined spaces



Course overview

This unit describes the skills and knowledge required to enter and work in confined spaces in the resources and infrastructure industries.

It applies to those working in operational roles. They generally work under supervision to undertake a prescribed range of functions involving known routines and procedures and take responsibility for the quality of work outcomes.

Licensing, legislative and certification requirements that apply to this unit can vary between states, territories and industry sectors. Users must check requirements with relevant body before applying the unit.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Assessment maybe at the work place or simulated conditions that replicate operational workplace conditions

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for

RIIWH5202E – Enter and work in confined spaces

Duration

4 Hours

Fees

\$280

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth
- » Approved customer site

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. Assessment maybe at the work place or simulated conditions that replicate operational workplace conditions.

Entry requirements

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility to be able to enter restricted /darkened work areas
- be able to conduct manual handling activities involving movement of persons
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

PUAFER008

Confine small emergencies in a facility



Course overview

This unit of competency involves the skills and knowledge required to confine small emergencies in a facility and it applies to occupants who are required to have first attack firefighting skills. It includes preparing for emergency situations, identifying and assessing an emergency, safely confining emergencies, using initial response equipment and reporting on the facility's emergency response.

Small emergencies in a facility include incidents such as small fires that can be controlled using a fire extinguisher; chemical spills that can be controlled using facility personal protective clothing and equipment and a spill kit; or a vehicle accident where there is no significant injury or damage.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Assessment maybe at the work place or simulated conditions that replicate operational workplace conditions.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for

PUAFER008 – Confine small emergencies in a facility

Duration

4 Hours

Fees

\$185

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. Assessment maybe at the work place or simulated conditions that replicate operational workplace conditions.

Entry requirements

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility to be able to enter restricted /darkened work areas
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

PUAFER006

Lead an emergency control organisation



Course overview

This unit of competency involves the skills and knowledge required to make decisions about the safety of occupants during a facility emergency and to give instructions on the priority order for responding to an emergency incident.

It includes leading the preparation of facility emergency response procedures; commanding, controlling and coordinating facility emergency response procedures and responses and concluding the facility emergency incident. Individuals who undertake this work may also act as the primary liaison with emergency services after their arrival.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for

PUAFER006 – Lead an emergency control organisation

Duration

4 Hours

Fees

\$160

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. Assessment maybe at the work place or simulated conditions that replicate operational workplace conditions.

Entry requirements

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility to be able to enter restricted /darkened work areas
- be able to conduct manual handling activities involving movement of persons
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

PUAFER005

Operate as part of an emergency control organisation



Course overview

This unit of competency involves the skills and knowledge required to work within the command, control and coordination structure of an Emergency Control Organisation (ECO). An ECO's priority is the safety of facility occupants and visitors during an emergency which means ECO members are responsible for pre-emergency, emergency and post emergency actions. It includes undertake pre-emergency planning, taking appropriate actions in an emergency and assisting with post emergency activities.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for
PUAFER005 – Operate as part of an emergency control organisation

Duration

5 Hours

Fees

\$175

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed.

Entry requirements

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility to be able to enter restricted /darkened work areas
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

PUAEME008

Provide pain management



Course overview

This unit of competency involves the skills and knowledge required to administer restricted analgesics to provide pain management as part of a medically supervised first responder organisation. It includes identifying the need for analgesia; accessing, preparing and administering restricted pain relief such as analgesics according to medically endorsed protocols; performing casualty handovers and completing analgesic use requirements.

The unit is applicable for personnel from emergency services, volunteer organisations or organisations that provide a medically supervised first aid service.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for PUAEME008 – Provide pain management

Duration

1 Day

Fees

\$250

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed.

Entry requirements

As a pre-requisite for this course, students must have completed HLTAID011 Provide First Aid.

MSMWHS217

Gas test atmospheres



Course overview

This unit of competency covers the skills and knowledge required to test the working atmosphere, using electronic test apparatus, to find out if it is safe for the proposed work.

It applies to situations where an individual may be required to carry out gas testing of an atmosphere prior to entering a specific area or workspace. The competency requires the person to interpret readings and take actions based on the interpretation.

Working environment may be hazardous, unpredictable, subject to time pressure, chaotic and expose responders to risk, on land or water, by day or night. Workplace atmospheres may include visible and invisible hazards and hazardous surfaces.

The unit is suitable for use in the following situations:

- confined spaces
- enclosed and partially enclosed spaces
- hot work
- storage tanks, silos, pits, pipes, shafts, ducts, transport vehicles and ships
- testing as part of issuing a work permit
- monitoring as part of working under a work permit
- open areas
- holding the gas tester by hand
- lowering the gas tester into a space, e.g. on a line.

This unit of competency applies to an individual working alone or as part of a team or group and working in liaison with other shift team members and the control room operator, as appropriate.

Duration

5 Hours

Fees

\$280

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. Assessment maybe at the work place or simulated conditions that replicate operational workplace conditions.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers. The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for MSMWHS217 – Gas test atmospheres

Entry requirements

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility to be able to enter restricted /darkened work areas
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

MSMPER200

Work in accordance with an issued permit



Course overview

This unit of competency covers the skills and knowledge required to work in accordance with an issued permit. It aims to ensure that people working under a permit to work understand the system, know the limitations of the permit under which they are working and comply with all the requirements of the permit. The people to whom this unit applies may be called 'permit recipients' or 'permit holders' by some organisations. Some organisations call 'permits' 'clearances'.

This unit of competency applies to persons who are required to conduct work activities under the authority of an issued permit to work and within the context and requirements of that permit. This typically applies to all work done by maintenance staff and contractors and also to any other non-process work performed on the plant.

This unit of competency applies to an individual working alone or as part of a team/work group and working in liaison with other team members, as appropriate.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for MSMPER200 – Work in accordance with an issued permit

Duration

1 Day

Fees

\$275

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. Assessment maybe at the work place or simulated conditions that replicate operational workplace conditions.

Entry requirements

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility to be able to enter restricted /darkened work areas.
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

HLTWHS005

Conduct manual tasks safely



Course overview

This unit describes the skills and knowledge required to recognise potentially hazardous manual tasks, and then to prepare for and complete those tasks in a safe manner.

This unit applies to all workers involved in manual handling tasks.

Assessment maybe at the work place or simulated conditions that replicate operational workplace conditions

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for

HLTWHS005 – Conduct manual tasks safely

Duration

2 Days - Face to face classes

Fees

\$210

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed.

Entry requirements

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility to be able to enter restricted /darkened work areas
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

HLTPAT005

Collect specimens for drugs of abuse testing



Course overview

This unit describes the skills and knowledge required to confirm collection requirements, prepare client and equipment and collect specimens via urine and/or oral and breath testing following the special procedures that apply for drugs of abuse testing.

This unit applies to individuals working in collection centres, in hospitals, in other health care environments and workplaces where drugs of abuse testing takes place.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers the course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for
HLTPAT005 – Collect specimens for drugs of abuse testing

Duration

1 Day - Face to face classes

Fees

\$495

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. Assessment maybe at the work place or simulated conditions that replicate operational workplace conditions.

Entry requirements

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility to be able to enter restricted /darkened work areas
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

HLTOUT007

Transport non-emergency patients under operational conditions



Course overview

This unit describes the skills and knowledge required to load, unload and drive vehicles safely to transport vehicle occupants to and from a facility or service in non-emergency conditions. It includes using communication equipment and checking vehicles and equipment in order to restock and remedy faults. This unit applies to pre-hospital and out-of-hospital health care workers.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers the course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for
HLTOUT007 – Transport non-emergency patients under operational conditions

Duration

1 Day - Face to face classes with online assessment

Fees

\$495

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. The practical assessment requires participants to demonstrate competence of this unit, including conducting CPR for a scenario provided.

Entry requirements

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility to be able to enter restricted /darkened work areas
- be able to conduct manual handling activities involving movement of persons
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

HLTOUT006

Transport emergency patients



Course overview

This unit describes the skills and knowledge required to transport vehicle occupants to and from a health care facility or service under emergency circumstances. This includes patients, crew, emergency service and other workers, relatives and assistance animals. The unit includes skills for loading, driving and unloading a vehicle safely, and for checking vehicles and equipment in order to restock and remedy faults.

This unit applies to pre-hospital and out-of-hospital health care workers.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers
The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for
HLTOUT006 – Transport emergency patients

Duration

1 Day - Face to face classes with online assessment

Fees

\$495

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration
Participants will undertake a theory assessment and a practical demonstration.
The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. The practical assessment requires participants to demonstrate competence of this unit, including conducting CPR for a scenario provided.

Entry requirements

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility to be able to enter restricted /darkened work areas
- be able to conduct manual handling activities involving movement of persons
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

Comply with infection prevention and control policies and procedures



Course overview

This unit describes the skills and knowledge required to follow organisational infection prevention and control procedures, including implementing standard and transmission-based precautions and responding to infection risks.

This unit applies to individuals working in health and direct client care contexts.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers
The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for
HLTINFCOV001 – Comply with infection prevention and control policies and procedures

Duration

Half Day - Face to face classes

Fees

\$165

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration
Participants will undertake a theory assessment and a practical demonstration.
The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed.

Entry requirements

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility to be able to enter restricted /darkened work areas
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

Perform peripheral intravenous cannulation



Course overview

This unit describes the skills and knowledge required to perform peripheral intravenous cannulation on clients.

This unit applies to registered enrolled nurses, registered Aboriginal and/or Torres Strait Islander health practitioners and emergency workers for whom peripheral intravenous cannulation is part of the job role. They may be working in hospitals, primary health care in rural remote locations, pathology services, out-of-hospital settings or in other allied health care environments.

The extent of the practitioner's role for peripheral intravenous cannulation may be subject to state/territory legislation and organisation policy, and competency should be demonstrated within the context of applicable legislation and organisation practice.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for
HLTHPS009 – Perform peripheral intravenous cannulation

Duration

1 Day

Fees

\$495

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed.

Entry requirements

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility to be able to enter restricted /darkened work areas
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

HLTAID016

Manage first aid services and resources



Course overview

This unit describes the skills and knowledge required to establish, maintain and facilitate the provision of appropriate first aid in the workplace. The unit applies to workers in nominated occupational first aid or management roles.

Delivery options

Delivered on site or offsite
Depending on industry requirements, accessibility and numbers
The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for
HLTAID016 – Manage first aid services and resources

Duration

1 Day, face to face class

Fees

\$165

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. The practical assessment requires participants to demonstrate competence of this unit, including conducting CPR for a scenario provided.

Entry requirements

Participants must have the physical capacity to establish and maintain first aid facilities and equipment.

Participants must have literacy skills to complete documentation and read instructions.

Online study options: Students must have access to a computer, smartphone, tablet or other electronic device with access to the internet to complete the online/ pre-course studies

HLTAID015

Provide advanced resuscitation and oxygen therapy



Course overview

This unit describes the skills and knowledge required to use specialised equipment in the provision of resuscitation and oxygen therapy in line with the Australian Resuscitation Council (ARC) guidelines.

This unit applies to persons who may be required to use specialised equipment to provide resuscitation or oxygen therapy in a range of complex situations, including community and workplace settings.

Entry to this course requires a current HLTAID011 Provide First Aid qualification. HLTAID015 Provide Advanced Resuscitation and Oxygen Therapy is an advanced first aid course, and the HLTAID015 unit of competency includes a prerequisite requirement of HLTAID011 Provide First Aid.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for
HLTAID015 – Provide advanced resuscitation and oxygen therapy

Duration

1 Day, face to face class

Fees

\$300

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. The practical assessment requires participants to demonstrate competence of this unit, including conducting CPR for a scenario provided.

Entry requirements

Entry to this course requires a current HLTAID011 Provide First Aid qualification. HLTAID015 Provide Advanced Resuscitation and Oxygen Therapy is an advanced first aid course, and the HLTAID015 unit of competency includes a prerequisite requirement of HLTAID011 Provide First Aid.

Participants must have the physical capacity to establish and maintain first aid facilities and equipment.

Participants must have literacy skills to complete documentation and read instructions.

HLTAID014

Provide Advanced First Aid



Course overview

This unit describes the skills and knowledge required to provide an advanced first aid response to a casualty in line with first aid guidelines determined by the Australian Resuscitation Council (ARC) and other Australian national peak clinical bodies.

The unit applies to all persons who may be required to provide an advanced first aid response in a range of situations, including community and workplace settings.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for
HLTAID014 – Provide Advanced First Aid

Duration

2 Days, face to face class

Fees

\$375

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. The practical assessment requires participants to demonstrate competence of this unit, including conducting CPR for a scenario provided.

Entry requirements

Participants must have the physical capacity to establish and maintain first aid facilities and equipment.

Participants must have literacy skills to complete documentation and read instructions.

Online study options: Students must have access to a computer, smartphone, tablet or other electronic device with access to the internet to complete the online/ pre-course studies

HLTAID013

Provide First Aid in remote or isolated site



Course overview

This unit describes the skills and knowledge required to provide a first aid response to a casualty in a remote or isolated site over an extended period of time until medical assistance is provided, or evacuation occurs.

This unit applies to any site where medical assistance is likely to be delayed. First aid is to be provided in line with guidelines determined by the Australian Resuscitation Council (ARC) and other Australian national peak clinical bodies.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers
The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for
HLTAID013 – Provide First Aid in remote or isolated site

Duration

2 Days, face to face class

Fees

\$375

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration
Participants will undertake a theory assessment and a practical demonstration.
The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. The practical assessment requires participants to demonstrate competence of this unit, including conducting CPR for a scenario provided.

Entry requirements

Participants must have the physical capacity to establish and maintain first aid facilities and equipment.

Participants must have literacy skills to complete documentation and read instructions.

Online study options: Students must have access to a computer, smartphone, tablet or other electronic device with access to the internet to complete the online/ pre-course studies

HLTAID011

Provide First Aid



Course overview

This unit describes the skills and knowledge required to provide a first aid response to a casualty in line with first aid guidelines determined by the Australian Resuscitation Council (ARC) and other Australian national peak clinical bodies.

The unit applies to all persons who may be required to provide a first aid response in a range of situations, including community and workplace settings.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for
HLTAID011 – Provide First Aid

Duration

1 Day, face to face class

Fees

\$165

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. The practical assessment requires participants to demonstrate competence of this unit, including conducting CPR for a scenario provided.

Entry requirements

Participants must have the physical capacity to establish and maintain first aid facilities and equipment.

Participants must have literacy skills to complete documentation and read instructions.

Online study options: Students must have access to a computer, smartphone, tablet or other electronic device with access to the internet to complete the online/ pre-course studies

HLTAID010

Provide basic emergency life support



Course overview

This unit describes the skills and knowledge required to recognise and respond to life-threatening emergencies in line with first aid guidelines determined by the Australian Resuscitation Council (ARC) and other Australian national peak clinical bodies.

This unit applies to all persons who may be required to provide an emergency response in a range of situations, including community and workplace settings.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for
HLTAID011 – Provide First Aid

Duration

6 Hours in class + online

Fees

\$125

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. The practical assessment requires participants to demonstrate competence of this unit, including conducting CPR for a scenario provided.

Entry requirements

Participants must have the physical capacity to establish and maintain first aid facilities and equipment.

Participants must have literacy skills to complete documentation and read instructions.

Online study options: Students must have access to a computer, smartphone, tablet or other electronic device with access to the internet to complete the online/ pre-course studies

HLTAID009

Provide cardiopulmonary resuscitation



Course overview

This unit describes the skills and knowledge required to perform cardiopulmonary resuscitation (CPR) in line with the Australian Resuscitation Council (ARC) guidelines.

This unit applies to all persons who may be required to provide CPR, in a range of situations, including community and workplace settings.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for
HLTAID009 – Provide cardiopulmonary resuscitation

Duration

3.5 Hours in class + 2.5 Hours online

Fees

\$89

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. The practical assessment requires participants to demonstrate competence of this unit, including conducting CPR for a scenario provided.

Entry requirements

Participants must have the physical capacity to establish and maintain first aid facilities and equipment.

Participants must have literacy skills to complete documentation and read instructions.

Online study options: Students must have access to a computer, smartphone, tablet or other electronic device with access to the internet to complete the online/ pre-course studies

CPPFES2005

Demonstrate first attack firefighting equipment



Course overview

This unit of competency specifies the skills and knowledge required to demonstrate first attack firefighting equipment. It includes demonstrating and explaining to clients how to correctly and safely use portable fire extinguishers, fire hose reels and fire blankets in emergency situations.

The unit is suitable for those with basic skills and knowledge undertaking routine work tasks under the direction of more experienced workers.

Licensing, legislative, regulatory or certification requirements apply to this unit of competency in some states and territories. For further information, check with the relevant regulatory authority.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for
CPPFES2005 – Demonstrate first attack firefighting equipment

Duration

4 Hours - Face to face class

Fees

\$175

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed.

Entry requirements

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility to be able to enter restricted /darkened work areas
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

CPCWHS1001

Prepare to work safely in the construction industry (White Card)



Course overview

This unit of competency specifies the mandatory work health and safety training required prior to undertaking construction work. The unit requires the person to demonstrate personal awareness and knowledge of health and safety legislative requirements in order to work safely and prevent injury or harm to self and others. It covers identifying and orally reporting common construction hazards, understanding basic risk control measures, and identifying procedures for responding to potential incidents and emergencies. It also covers correctly selecting and fitting common personal protective equipment (PPE) used for construction work.

This unit meets the general construction induction training requirements of:

- Part 1.1 Definitions and Part 6.5 of the Model Work Health and Safety Regulations;
- Division 11 of Part 3 of the Occupational Safety and Health Regulations 1996 for Western Australia; and
- Division 3 of Part 5.1 of the Occupational Health and Safety Regulations 2007 for Victoria.

It is expected that site-specific induction training will be conducted prior to conducting construction work.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Duration

1 Day - Face to face class and online

Fees

\$80 - Schools

\$115 - 1 Day

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed.

Entry requirements

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility to be able to enter restricted /darkened work areas
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for

CPCWHS1001 – Prepare to work safely in the construction industry

Work safely at heights



Course overview

This unit specifies the skills and knowledge required to work safely on construction sites where the worker has the potential to fall from one level to another.

This unit of competency does not cover the erection of scaffold or work platforms, but it does include identifying and reporting common faults with scaffold or work platform systems.

Work at heights is undertaken in a range of construction work, including new construction, renovation, refurbishment and maintenance.

This unit also applies to workers in other industries who need to control the two separate risks associated with people and objects falling from heights.

Completion of the general construction induction training program, specified in the Safe Work Australia model Code of Practice: Construction Work, is required by anyone carrying out construction work. Achievement of CPCCWHS1001 Prepare to work safely in the construction industry meets this requirement.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for CPCCCM2012 – Work safely at heights

Duration

3.5 Hours

Fees

\$280

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed.

Entry requirements

CPCCWHS2001 Apply WHS requirements, policies and procedures in the construction industry

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility to be able to enter restricted /darkened work areas
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

MEM11011

Undertake manual handling



Course overview

This unit of competency defines the skills and knowledge required to lift and move materials manually and/or using basic manual handling equipment in a wide range of environments.

Maximum manual lifting weight is limited to Safe Work Australia recommendations.

Pre-requisite Unit

MEM13015 Work safely and effectively in manufacturing and engineering

MEM16006 Organise and communicate information

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for

MEM11011 – Undertake manual handling

Duration

2 Days - Face to face classes

Fees

\$210

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration. Participants will undertake a theory assessment and a practical demonstration. The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. Assessment maybe at the work place or simulated conditions that replicate operational workplace conditions.

Entry requirements

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility to be able to enter restricted /darkened work areas
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

HLTWHS002

Follow safe work practices for direct client care



Course overview

This unit describes the skills and knowledge required for a worker to participate in safe work practices to ensure their own health and safety, and that of others in work environments that involve caring directly for clients. It has a focus on maintaining safety of the worker, the people being supported and other community members.

This unit applies to all workers who require knowledge of workplace health and safety (WHS) to carry out their own work, in both centre-based and home-based service provision.

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers
The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

On successful completion of assessments, participants will receive a Statement of Attainment for

HLTWHS002 – Follow safe work practices for direct client care

Duration

2 Days - Face to face classes

Fees

\$210

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Resources required

Please note participants will be provided with all learning and assessment material. Participants will require their personal protective equipment (PPE) relevant to their workplace policy and procedures for undertaking practical activities.

Assessment

Assessment will require a theory component and practical demonstration
Participants will undertake a theory assessment and a practical demonstration.
The theory assessment consists of multiple choice, true or false and short answer questions, with a practical demonstration of skills to be observed. Assessment maybe at the work place or simulated conditions that replicate operational workplace conditions.

Entry requirements

It is a requirements that participants wishing to attend this training be able to:

- enter and exit the work location safely and unaided
- have adequate mobility to be able to enter restricted /darkened work areas
- have adequate mobility, eyesight and hearing to be able to observe their surrounding work area in all directions during activities.

HLT21020

Certificate II in Medical Service First Response



Course overview

This qualification has been designed to offer a clear pathway from a Certificate II in Medical Service First Response to a Diploma of Paramedical Science. This qualification reflects the role of first medical response workers or volunteers who provide initial care to patients. These people provide first aid and emergency responses in the pre-hospital/out-of hospital environment.

Developed in conjunction with national and international industry experts and delivered by trainers who are exceptional in their depth of knowledge and real life experience.

Duration

5 Days

Fees

\$2750

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Course content

The successful achievement of this Qualification requires you to complete 9 units in total. These include 5 core units and 4 elective units as outlined below:

Core Units

CHCDIV001	Work with diverse people
HLTAID011	Provide first aid
HLTINF006	Apply basic principles and practices of infection prevention and control
HLTWHS002	Follow safe work practices for direct client care
HLTWHS006	Manage personal stressors in the work environment

Elective Units

BSBMED301	Interpret and apply medical terminology appropriately
HLTAAP001	Recognise healthy body systems
HLTAID014	Provide advanced first aid
HLTAID015	Provide advanced resuscitation and oxygen therapy - pre-req HLTAID011 Provide first aid

HLT41120

Certificate IV in Health Care



Course overview

This qualification has been designed to offer a clear pathway from a Certificate II in Medical Service First Response to a Diploma of Paramedical Science and is best suited for individuals who will be providing pre-hospital emergency medical care on ambulance, industrial or offshore environments or where urgent professional care is required.

Developed in conjunction with national and international industry experts and delivered by trainers who are exceptional in their depth of knowledge and real life experience.

This qualification reflects the role of workers who provide initial pre-hospital and out-of-hospital health care response and assessment to patients requiring urgent medical services. The provision of urgent clinical care includes providing basic life support. The qualification applies to people working in a variety of roles including ambulance officers, patient transport officers, industrial medics and basic life support medics.

Blended delivery format includes:

- Module 1 – Online learning
- Module 2 – Classroom session
- Module 3 – Workplace/clinical placement (80 hours)

Work Experience

To achieve this qualification, the candidate must have completed at least 80 hours of work as detailed in the Assessment Requirements of the units of competency.

Duration

15 Days

Fees

\$4750

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Course content

The successful achievement of this Qualification requires you to complete 16 units in total. These include 9 core units and 7 elective units as outlined below:

Core Units

CHCDIV001	Work with diverse people
HLTAAP002	Confirm physical health status
HLTINF006	Apply basic principles, practices of infection prevention & control
HLTOUT001	Implement safe access and egress
HLTOUT004	Assess and deliver basic clinical care
HLTOUT008	Manage a scene
HLTOUT010	Communicate in complex situations to support health care
HLTWHS002	Follow safe work practices for direct client care
HLTWHS006	Manage personal stressors in the work environment

Elective Units

BSBMED301	Interpret and apply medical terminology appropriately
CHCLEG001	Work legally and ethically
BSBLDR301	Support effective workplace relationships
HLTWHS005	Conduct manual tasks safely
HLTAID014	Provide advanced first aid
HLTAID011	Provide First Aid
BSBTWK201	Work effectively with others

HLT51020

Diploma of Emergency Health Care



Course overview

This qualification has been designed to offer a clear pathway from the Certificate II in Medical Service First Response to a university bachelor program. It reflects the role of pre-hospital and out-of-hospital workers employed by State/Territory ambulance authorities, the Australian Defence Force and the private sector to provide patient assessment, health care and transport services. These workers possess clinical skills and theoretical knowledge and provide clinical assessment and pre-hospital and out-of-hospital interventions to patients in an emergency, including providing advanced skills in life support.

The electives DNA Kingston Training has selected for HLT51020 Diploma of Emergency Health Care are approved for advanced standing to the ECU Bachelor of Science (Paramedical Science) and are selected to enable a clear career pathway from the Certificate II in Medical Service First Response and Certificate IV in Health Care.



Work Experience

To achieve this qualification, the candidate must have completed at least 160 hours of work as detailed in the Assessment Requirements of units of competency.

Duration

20 Days

Fees

\$9500

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth

Entry Requirements

We request successful completion of the HLT41120 Certificate IV in Health Care, and;

- Unrestricted Drivers Licence for an Australian State or Territory
- Working with Children Check
- National Police clearance
- Fit to carry out task required for this qualification

Course content

The successful achievement of this Qualification requires you to complete 17 units in total. These include 9 core units and 8 elective units as outlined below:

Core Units

CHCDIV001	Work with diverse people
CHCLEG001	Work legally and ethically
HLTAAP002	Confirm physical health status
HLTINF006	Apply basic principles practices of infection prevention and control
HLTOUT001	Implement safe access and egress
HLTOUT005	Assess and deliver standard clinical care
HLTWHS002	Follow safe work practices for direct client care
HLTWHS002	Follow safe work practices for direct client care
HLTWHS006	Manage personal stressors in the work environment

Elective Units

CHCPRP003	Reflect on and improve own professional practice
HLTOUT008	Manage a scene
HLTOUT009	Manage the scene of a major incident
HLTWHS005	Conduct manual tasks safely
BSBLDR301	Support effective workplace relationships
BSBMED301	Interpret and apply medical terminology appropriately
HLTAID011	Provide first aid

Health and Safety Representatives



Course overview

Gain the confidence, knowledge and skills to represent your workplace and carry out the responsibilities of an elected Health and Safety Representative (HSR) in accordance with the WHS Act.

In this comprehensive WorkSafe WA approved course, you'll learn how to promote a safe work environment, including understanding relevant legislation and how to apply your knowledge as a representative.

Conducting workplace inspections and investigations will be a key focus, enabling you to identify hazards and implement control measures. Effective communication skills will be honed to convey safety information to colleagues and stakeholders.

You'll also develop the ability to represent employees on safety issues, using negotiation and conflict resolution strategies, and issuing Provisional Improvement Notices.

This course is approved by the Work Health and Safety Commission in accordance with the Work Health and Safety Act (WA) 2020. The course covers the Work Health and Safety (General) Regulations 2022 and the Work Health and Safety (Mines) Regulations 2022 for those who working in the mining sector.

Under the WHS Act, every elected workplace Health and Safety Representative is entitled to attend this five-day course and receive time off with full pay from their employer. Embrace this opportunity to learn, grow, and contribute to a safer work environment.

Duration

5 Days

Fees

\$990

Training locations

- » **Busselton**
- » **Bunbury**
- » **Belmont, Perth**

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers
The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

Upon successful completion of this course, you will be able to:

- Apply knowledge of legislation in the role of a Health and Safety Representative or employee
- Conduct workplace inspections and investigations
- Communicate information on safety and health matters
- Effectively represent employees on safety and health issues
- Resolve conflict and issue Provisional Improvement Notices
- Identify hazards and apply risk management processes

This course also provides a good foundation for those wishing to undertake the BSB41419 Certificate IV in Work Health and Safety.

Entry requirements

Participants are required to have sufficient numeracy and literacy skills to read and comprehend instructions for:

- Referencing and understanding legislation, standards and codes of practice
- Consulting with workers and employers on safety issues

Health and Safety Representatives Refresher



Course overview

This WorkSafe WA approved one-day Health and Safety Representatives Refresher course is designed for Health and Safety Representatives (HSRs) who have previously completed the five-day course and are ready to refresh their skills and knowledge.

This course will review the main topics covered in the five-day course, as well as updates and developments in safety legislation and initiatives.

It will reinforce how to interpret the work health and safety legislative framework and understand how it relates to your responsibilities as an HSR. This will enable you to effectively advocate for health and safety in your workplace.

Health and Safety Representatives are required to undertake up to one day's refresher training each year, with the requirement to attend the first refresher training commencing 1 year after the initial training (as per the Work Health Safety (General) Regulations 2022).

Duration

1 Day

Fees

\$370

Training locations

- » **Busselton**
- » **Bunbury**
- » **Belmont, Perth**

Delivery options

Delivered on site or offsite

Depending on industry requirements, accessibility and numbers

The course will be delivered via a face to face format in either DNA Kingston Training rooms or at your workplace, depending on numbers, client requirements and training facilities.

Learning outcomes

Upon successful completion of this course, you will be able to:

- Interpreting the work health and safety legislative framework and its relationship to the Health and Safety Representative (HSR)
- Identifying key parties, legislative obligation, and duties
- Establishing representation in the workplace
- Participating in consultation and issue resolution
- Representing members in the WHS risk management process undertaken by the PCBU
- Issuing a Provisional Improvement Notice (PIN) and directing the cessation of work
- Incident reporting and investigation
- Reviewing key changes, developments and updates to WHS legislation and codes
- Reviewing the HSR role and responsibilities
- Areas and opportunities for further HSR competency development.

Entry requirements

Participants must have previously completed the five-day Health and Safety Representatives course. All HSRs are entitled to attend up to one day's refresher training each year.

Participants are also required to have sufficient numeracy and literacy skills to read and comprehend instructions for:

- Referencing and understanding legislation, standards and codes of practice.
- Consulting with workers and employers on safety issues.

Statutory Supervisor



Course overview

Our Statutory Supervisor course is meticulously designed to prepare individuals for the crucial role of Statutory Supervisor as mandated by the WA Work Health and Safety (Mines) Regulations 2022. This course equips participants with the expertise required to ensure compliance and uphold safety standards in mining operations.

As a Statutory Supervisor you will oversee elevated levels of risk within your work area. This course ensures you receive a comprehensive and well-rounded knowledge base, directly relevant to the role and responsibilities of supervisors in the mining sector.

This course covers two Units of Competency, which meet the WorkSafe requirements under Schedule 26 of the WHS (Mines) Regulations (WA) 2022:

BSBWHS411 – Implement and monitor WHS policies, procedures and programs
BSBWHS414 – Contribute to WHS risk management.

As well as completing the two Units of Competency, there is also an examination component that Statutory Supervisors are required to pass

Duration

3 Days

Fees

\$1050

Training locations

- » Busselton
- » Bunbury
- » Belmont, Perth
- » Kalgoorlie

Delivery options

Classroom sessions or online self paced learning.

Enjoy the flexibility to learn at your own pace with our comprehensive online course materials. This option allows you to balance your studies with work and personal commitments, providing you with the convenience to access the course content anytime, anywhere.

Both delivery methods ensure you receive the same high-quality education and support, tailored to help you succeed in your role as a Statutory Supervisor. Choose the learning path that best fits your schedule and learning style, and advance your career with confidence

Learning outcomes

This course covers two Units of Competency required by WorkSafe requirements under Schedule 26 of the WHS (Mines) Regulations (WA) 2022 for all Statutory Supervisors working in WA mine sites.

There is also an examination component that Statutory Supervisors are required to pass. This is managed by the Department of Energy, Mines, Industry Regulation and Safety (DEMIRS).

Successful completion of this course provides you with the following Nationally Recognised Units of Competency:

BSBWHS411 – Implement and monitor WHS policies, procedures and programs
BSBWHS414 – Contribute to WHS risk management

These units can also be used towards the BSB40520 Certificate IV in Leadership Management or the BSB41419 Certificate IV in Work Health and Safety, should you wish to continue your learning journey.

Entry requirements

There are no pre requisites to enrol in the course, however to be eligible for appointment as a statutory supervisor at a mine, an individual must:

- Have at least 2 years of experience working as a supervisor or in a similar role within the same or a related industry;
- Successfully complete an approved WHS risk management unit for statutory supervisors;
- Pass the relevant legislation examination for statutory supervisors.

Statutory Supervisor Executive



Course overview

This course is designed for managers and officers working in the WA mining industry. This is a follow-on course to the Statutory Supervisor's course and covers the additional Unit of Competency (required to be held by specific statutory positions) to meet the WorkSafe requirements under Schedule 26 of the WHS (Mines) Regulations (WA) 2022:

- BSBWHS513 – Lead WHS risk management

This course is suitable for the following statutory positions:

- Site senior executive
- Exploration manager
- Underground manager (non-coal)
- Underground manager (coal)
- Quarry manager
- Underground ventilation officer
- Radiation safety officer

This units can be credited towards the BSB40520 Certificate IV in Leadership and Management or BSB50420 Diploma of Leadership and Management, should participants wish to continue their professional development.

Duration

1 day Face-to-Face workshop

Fees

\$500

Training locations

- » **Busselton**
- » **Bunbury**
- » **Belmont, Perth**
- » **Kalgoorlie**

Delivery options

Classroom sessions or online self paced learning.

Enjoy the flexibility to learn at your own pace with our comprehensive online course materials. This option allows you to balance your studies with work and personal commitments, providing you with the convenience to access the course content anytime, anywhere.

Both delivery methods ensure you receive the same high-quality education and support, tailored to help you succeed in your role as a Statutory Supervisor. Choose the learning path that best fits your schedule and learning style, and advance your career with confidence

Learning outcomes

This program covers the following unit of competency:

- BSBWHS513 – Lead WHS risk management

Topics covered in this course include:

- Identifying and confirming the scope of risk management
- Leading the risk assessment process
- Planning and implementing risk controls
- Evaluating the risk management process

Entry requirements

There are no formal entry requirements for this course. To successfully complete the course, participants will be required to complete a short Language, Literacy and Numeracy (LLN) skills assessment and be working in, or have access to, a mining-based workplace in which they are able to take responsibility for the work health and safety of a team.

Schedule 26 Statutory Supervisor Legal Exam Preparation Course



Course overview

We have developed a very comprehensive preparation course containing important info about the DMIRS Legal Exam, key parts of the WHS Act 2020 (WA) and WHS (Mines) Regulations 2022 (WA) and most importantly 220 practice questions to prepare you for the DMIRS Schedule 26 Statutory Supervisor Legal Examination.

The key to any exam preparation course is having plenty of practice questions for the supervisor to gain confidence in answering questions similar to those found in the DMIRS Statutory Supervisor Legal Exam.

Our course contains all of the important information about how the exam is structured and what to do on the day of the exam.

The course will highlight the key aspects of the WHS Act 2020 (WA) and WHS (Mines) Regulations 2022 (WA), including key terms you should know.

The course contains 71 practice questions covering the key parts of the WHS Act 2020 (WA) and WHS (Mines) Regulations 2022 (WA).

Duration

Online self-paced learning

Fees

\$270

Training locations

- » **Busselton**
- » **Bunbury**
- » **Belmont, Perth**
- » **Kalgoorlie**

Where the exam can be completed?

The exam is completed at DMIRS on a computer terminal. You need to book in for the exam using the MSPP.

You have 3hrs to complete 75 questions covering the key parts of both the WHS Act 2020 (WA) and the WHS (Mines) Regulations 2022 (WA). That equates to 2.4 minutes per question. You can attempt the exam 3 times in a year with a minimum wait time of 1 month between attempts.

Why does a Statutory Supervisor have to pass DMIRS legal exam?

To be eligible for appointment to any statutory positions, except electrical supervisor, high voltage operator and winding engine driver, a person must pass the applicable examination on mining health and safety law.

Should all supervisors engaged in WA Mining Operations possess a significantly enhanced comprehension of both the WHS Act and WHS (Mines) Regs, the WA Mining Industry stands to gain from the heightened safety knowledge of all supervisors within the WA mining sector.

Is the exam open book?

Yes and you can bring in your own marked up copies of the WHS Act 2020 (WA) and WHS (Mines) Regs 2022 (WA). In fact you should be marking up your own copies from the moment you start studying for the exam.